

Volunteer Position Description



NTC at Liberty Station
2750 Historic Decatur Rd. Studio 103
San Diego, CA 92106

Position Title: Multimedia Assistant

Position Description: Outside the Lens is seeking multimedia assistant volunteers to help facilitate our weekly “Cameras in the Classroom” programs where we empower youth through our digital media curriculum. The volunteer will follow the general direction of the volunteer coordinator, but will work closely with the site media educator.

Benefits: Volunteers will be able to gain hands-on experience in assisting classrooms, helping to develop curriculum, and working with diverse populations. Volunteers will also become part of a larger network of professional photographers/videographers and have multiple opportunities to build their portfolios. Lastly, volunteers will increase their understanding of non-profit organizations. If you are a college student seeking internship credit, arrangements can be made with your school.

Responsibilities

- Assist in implementing lesson plans for Outside the Lens programs
- Help manage classrooms of upwards of 20 students
- Operate camera equipment and organize maintenance of facilities
- Ensure that all policies and procedures are met at the respective site

Qualifications

- Experience working with digital media (photography, video, etc.) or strong desire to learn
- Experience and willingness to work with youth from various backgrounds
- Strong communication skills
- Dependable, adaptable, flexible, and punctual
- Possess strong interpersonal skills
- Reliable mode of transportation
- Open availabilities during weekdays and/or weekends
- Self-motivated and able to work well with little supervision
- Complete a volunteer application, clear a background check, and pass a TB test
- Able to attend a site orientation and complete training specific to volunteer position and location

Equipment: Outside the Lens provides all photo, video, and software equipment for facilitating the programs.

Time Commitment: Flexible depending on volunteer’s availability

Location: Varies depending on school site

Contact: Kristian Castro, Volunteer Coordinator, email volunteer@outsidethelens.org

How to apply: Learn more information about our organization at outsidethelens.org. Please submit all completed applications to our volunteer coordinator, Kristian Castro, at volunteer@outsidethelens.org. You will be contacted within two weeks upon submission.

ENGAGE. EDUCATE. EMPOWER.
Give a kid a camera, change the world.
Outside the Lens is a 501 (c)(3) nonprofit organization.